

BY-LAWS OF THE VILNA & DISTRICT MUNICIPAL LIBRARY

Freedom of Information and Protection of Privacy (FOIPP)

Whereas, pursuant to Section 89 of *the Freedom of Information and Protection of Privacy Act*, S.A. 1994,cF-18.5, the Vilna & District Municipal Library Board must designate a person or group of persons as the head of the Board for the purposes of the Act.

And **Whereas**, pursuant to Sections 87 and 89 of *the Freedom of Information and Protection of Privacy Act*, the Vilna & District Municipal Library Board may set any fees payable to the Board for services under the Act and Regulations.

The Vilna & District Municipal Library Boards enacts:

Purpose The purpose of the Bylaw is to establish the administrative structure of the Vilna & District Municipal Library Board in relation to *the Freedom of Information and Protection of Privacy Act (FOIPP)* and set fees thereunder.

Definitions In this Bylaw, unless the context otherwise requires:

Act means the *Freedom of Information and Protection of Privacy Act*, S.A. 1994, cF-18.5.

Applicant means a person who makes a request for access to a record under section 7(1) of the Act.

Board means the Vilna & District Municipal Library Board and includes any committee, commission, panel, agency, or corporation that is created or represented by the Vilna & District Municipal Library Board and all the members or officers of which are appointed or chosen by the Vilna & District Municipal Library Board.

Library Manager means the person charged by the board is responsible for the operation of the Vilna & District Municipal Library.

Province means the Province of Alberta.

Interpretation The marginal notes and headings in this Bylaw are for reference purposes only.

Date Approved: January 2, 2021

Date to be Reviewed: January 2024

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Designated Head For the purpose of the Act, the Library Manager is designated as the Head of the Board.

Fees Where an applicant is required to pay a fee for services, the fee payable is in accordance with the Freedom of Information and Protection of Privacy Regulation, AR 200/95, as amended from time to time, or any successor Regulation the sets fees for information from the province.

Effective Date **This Bylaw originally came into effect on April 12, 2011. Where a request for information is made and not disposed of prior to the coming into force of the Bylaw, the request is deemed to be a request made on April 12, 2011, under the provision of the Act.**

Moved by _____ that the Bylaws of the Vilna & District Municipal Library be given first reading.

Moved by _____ that the Bylaws of the Vilna & District Municipal Library be given second reading.

Chairperson: Marion Vinette

Treasurer: Ron Farmer

Moved by _____ that the Bylaws of the Vilna & District Municipal Library be given third and final reading.

Chairperson: Marion Vinette

Treasurer: Ron Farmer

Date Approved: January 2, 2021
Date to be Reviewed: January 2024